

UTILITY BOARD OF TRUSTEES
CITY HALL COUNCIL CHAMBERS
September 8, 2021

Present: Jan Kahler, Aaron Eltrich, Abby Gehl, and Megan Andresen
Absent: Andrea Jones

Chairperson Kahler called the meeting to order at 4:33 p.m.

Motion by Eltrich and seconded by Andresen to approve the agenda. All Ayes

Motion by Eltrich and seconded by Gehl to approve the minutes. All Ayes

Manager Chris Krogman went over the update on 2021 Goals for budgeting. Mr. Krogman highlighted items that have been completed 2021, and others that are still ongoing and/or will be carried over to 2022. Some key items that were worked on in 2021 in the follow departments:

Administration/Office:

1. Upgrade remaining office computers
New computers were purchased and installed early in 2021
2. Convert to new Billing & Customer Information Software (Northstar)
As of January 1st 2021, we have been operating on Northstar. This is the billing/customer information system supported by WPPI. We continue to learn more features as the year goes on.
3. Implement new customer portal, and e-bill option
Northstar gives us the ability to use MyAccount. This is the customer portal that allows customers to see usage and pay bills online.

Plant:

1. Complete Stack testing
Stack testing was completed and everything passed
2. Replace North lower roof section at power plant
The lower roof at the power plant was replaced in the Spring
3. Replace roof on Plant 2 utility shed.
Power Plant employees replaced the roof on the shed this summer

Distribution:

1. Replace Mueller AML system with Elster/Honeywell
MMEU employees are currently replacing meters. We hope to be finished by end of fall
2. Platt Street Reconstruction Project 2020-2022
The West end of Platt should be complete by the end of 2021. We have started on the East end to be ahead of the construction crews for next year.
3. Replace 2007 Skid loader
It was decided to replace the worn tires and keep the Skid Loader

4. Succession planning for Electric Distribution Superintendent retiring in 2021.
Matt Buck was hired to replace Danny Clark

Manager Chris Krogman went over the 2022 goals. While some goals are carried over from the previous year, some new goals added for the year 2022 in the following departments:

Administration/Office:

- Hire new office staff to replace 1 and possibly 2 retirees
- Update office job descriptions and procedures
- Negotiate Contract since existing contract expires at the end of 2022
- Continue Training on Northstar & Energy IP

Plant:

- Complete Plant 2 Study and make a decision on Plant 2 future
- Complete tuck pointing on part of power plant
- Plan for Boyd's retirement in 2022
- Complete Generator resistance testing for insurance
- Replace #7 Aqua Tower Tanks

Distribution:

- Continue working on Platt Street Project
- Hire Meter tech / Mapping person
- Create Electric Service Manual to set standards for electrical services
- Convert Transmission voltage from 34.5kV to 69kV
- Pave north parking lot
- Continue to Change Flood lights to LED
- Install emergency spill station with proper cleanup material and PPE
- Replace 2006 F550 Dump Truck
- Order Replacement for 2006 Digger Derrick for 2023 delivery

Motion by Andresen and seconded by Gehl to approve the claims as presented
All Ayes by Roll Call

Budget discussions were held.

Manager's Reports

Manager Krogman will be attending the WPPI Annual meeting later in the month of September.

Motion by Eltrich and Andresen seconded by to adjourn the meeting at 5:18 p.m.

Jan Kahler, Chairperson

ATTEST:

Megan Andresen, Secretary