

**UTILITY BOARD OF TRUSTEES  
CITY HALL COUNCIL CHAMBERS  
July 20, 2022**

Present: Jan Kahler, Aaron Eltrich, Abby Gehl, and Megan Andresen

Absent: Robert Herring

Chairperson Kahler called the meeting to order at 4:46 p.m.

Motion by Eltrich and seconded by Andresen to approve the agenda. All Ayes

Motion by Eltrich and seconded by Gehl to approve the minutes. All Ayes

Audience: None

Old Business: None to discuss

New Business:

- A. Discussion and Possible Motion to Approve Contribution in Aid of Construction Agreement with JB & B Repairs

Chris Krogman, MMEU Utility Manager, commented the estimated cost for the line extension and transformer for a new truck wash/repair shop south of Kwik Star truck stop is \$19,862. We will use the actual cost once the project is complete for the agreement. Krogman explained he calculates estimated revenue and gives the customer a credit up front; yet, in this instance it is unknown what this business' usage will be. Through discussions with JB & B they were informed they'll receive a rebate; yet, will be required to pay the full amount up front and annually receive the rebate/credit based on the net revenue over five years. Krogman stated we will be using the same agreement template as with other new services deleting the section regarding upfront credit based on our estimate for usage. MMEU's service rules state the board can waive all or part and in past have waived based on revenue. Krogman requested approval for the agreement with JB & B for the actual cost for the line extension.

Motion made by Andresen to approve the Contribution in Aid Construction Agreement with JB & B Repairs as presented; seconded by Gehl. All ayes.

- B. Closed Session per Code of Iowa, Chapter 21.5. Section (1) (j) To Discuss the Possible Sale of Transmission Assets

Motion made by Eltrich; seconded by Gehl to enter into closed session at 4:51 pm. All ayes.

Motion made by Eltrich; seconded by Gehl cease closed session back to public meeting at 5:20 pm. All ayes.

Motion by Eltrich; seconded by Andresen to approve the claims as presented. All ayes.

Budget Discussions were held.

#### Manager's Report-

Matt Buck, Distribution Superintendent, reported the two new apprentices have been here a couple and working out great. Also have retirees who have returned. Buck commented its great to have the manpower with all the goings on including the subdivision and upcoming projects informed of from the City. Kahler questioned if any graduations from the journeyman programs. Buck replied no.

Leesa Budde, Accounting, commented there is a new office employee has started due to Carmen Gerlach's upcoming retirement and training is going well.

Chris Krogman, Utility manager, stated since our natural gas price dropped to low level WPPI's been utilizing us for economic reasons. WPPI is bidding 10 MegaWatts of our generation into the market. WPPI could have bid us in every day in July based on the market prices vs natural gas prices; yet they are working with us on the hours that are convenient and are planning with us. These 1-7 runs have been good tests for the equipment and practice for the guys. However, if MISO calls us with a grid emergency we don't have a choice and have to run what is asked for. Krogman then further commented on the new office employee. With Gerlach retiring in September and Adrianna Fier moving into her position and Karisa Myatt-Brown taking over Fier's position the extra time was needed for trainings over the two office positions. Myatt-Brown was selected from the applicant pool we'd previously interviewed; has previous experience from working for the county and should be a good fit. Lastly, Krogman reported the transmission system will be converted from 34.5 to 69 in September. In order to complete this we will have to take an outage or generate. This is something we've never done with generation and will switch all the load to sub-station(s), convert to the new voltage so the generators will need to carry the town. There is a potential for a short outage and will be communicating with our large power customers so they know what's going on.

Board Members' Reports- None

Motion by Andresen and seconded by Gehl to adjourn the meeting at 5:28 p.m.