

**UTILITY BOARD OF TRUSTEES  
CITY HALL COUNCIL CHAMBER via ZOOM  
February 10, 2020**

Present: Jan Kahler, Aaron Eltrich, Andrea Jones, Megan Andresen, and Abby Gehl

Chairperson Kahler called the meeting to order at 4:31 p.m.

Motion by Andresen and seconded by Jones to approve the agenda. All Ayes

Motion by Eltrich and seconded by Gehl to approve the minutes. All Ayes

Chris Krogman gave an update on the billing software conversion. Reps from WPPI Energy were present at the MMEU office that last 3 weeks. The new billing software is live, and starting next week, the new online customer portal will be live to customers. Once the conversion of the new AMI system is complete, customers will be able to see detailed usage data online as well as billing and payment data and information.

Discussion was held on the Downtown Upgrade Project. Manager Krogman state the 2021 Budget didn't have any funds budgeted for the 4kV conversion, as last year, no funds were used. Some projects for updates to certain downtown buildings were projected, but there were not certain dates of when they were going to happen. Now these projects are happening now, and will show up in line items, although it was originally budgeted for.

Discussion was held on future meeting location. Manager Krogman stated that the City is taking steps to open City Hall in the near future, including the possibility of meetings taking place in person. Mr. Krogman asked the board if there is a preference to have in person meetings next month, or continue with ZOOM. Most members stated they were fine either way. Mr. Krogman said he will be in touch with the City for definite plans on opening, and plan from there.

Motion by Eltrich and seconded by Andresen to approve the claims as presented  
All Ayes by Roll Call

Budget discussions were held.

Manager's Reports - Danny Clark, Distribution Superintendent, just went over the large claims listed for transformers in relation to certain projects.

Boyd Schoenthaler, Power Plant Superintendent didn't have anything to report.

Leesa Budde, Admin Clark stated training and implementation of the new billing system has been going well.

Chris Krogman, General Manager – stated MMEU rec'd the federal portion from FEMA funds of the August 2020 Derecho Storm Damage, a little over \$43,000; the state portion should still be coming. He also mentioned MMEU rec'd a nice email that they used the new electric vehicle charged and was very happy it was installed.

Motion by Eltrich and seconded by Jones to adjourn the meeting at 4:49 p.m.

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Chairperson, Jan Kahler

ATTEST:

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Megan Andresen, Secretary