

**UTILITY BOARD OF TRUSTEES  
CITY HALL COUNCIL CHAMBERS and via ZOOM  
November 10, 2021**

Present: Jan Kahler, Aaron Eltrich, Abby Gehl, and Megan Andresen  
Absent: Andrea Jones

Chairperson Kahler called the meeting to order at 4:30 p.m.

Motion by Eltrich and seconded by Andresen to approve the agenda. All Ayes

Motion by Eltrich and seconded by Andresen I to approve the minutes. All Ayes

Discussion was held on adopting a resolution to modified the late payment charge to comply with the Iowa Administrative Code 199 Chapter 27. Manager Krogman explained all municipal utilities were not regulated in certain areas of operation under the Iowa Code and the Iowa Utilities Board recently established a new chapter in the Iowa Code to address regulation for municipal utilities, and one of the areas addressed was late payment charges. MMEU's current late fee structure is 2% of the current bill, with a minimum of \$2.00. The new code states late payment cannot exceed 1.5%, to match how other regulated utilities are established. Manager Krogman estimated MMEU could see a decrease of \$4,500 in revenue due the change. Motion by Eltrich and seconded by Gehl to approve Resolution 2021-3 – Resolution Adopting the Modified Late Payment Charge to Comply with the Iowa Administrative Code 199 Chapter 27. All Ayes by Roll Call.

Chairperson Kahler announced that this was the time for the public hearing regarding the budget for MMEU for Calendar Year 2022.

Moved by Andresen and seconded by Gehl to open the public hearing. All Ayes by Roll Call

There were no comments from the audience and there were no oral or written comments received about the 2022 budget.

Moved by Eltrich and seconded by Andresen to close the public hearing regarding the budget for MMEU for Calendar Year 2022. All Ayes by Roll Call.

Moved by Gehl and seconded by Andresen to approve Resolution No. 2021-4 titled "A Resolution Adopting the Budget for Calendar Year Ending December 31, 2022". All Ayes by Roll Call.

Discussion was held about approving the purchase of a replacement of the 2006 Digger Derrick Truck. Manager Krogman explained the lead times for ordering new vehicles is getting quite long, and looking to get a truck ordered so it is ready by the time the replacement is actually needed. Quotes received for the replacement were as follows – Altec - \$245,109 and Terex \$285,197, and MMEU prefers the Altec quote. The lead time if the truck is ordered now is

expected to be January 2024. Motion by Andresen and seconded by Eltrich to Approve the Purchase Order for the Replacement of the 2006 Small Digger Derrick Truck with the Altec quoted bid of \$245,109.

Discussion was held about changing the dates for the future MMEU Board Meetings. Manager Krogman stated there was discussion of moving the MMEU Board meetings back to the 3<sup>rd</sup> Wednesday of the month. Manager Krogman presented the dates for 2022 with the exception of June, changing the date for June to the 2<sup>nd</sup> Wednesday of that month due to a manager schedule conflict already known. Motion by Eltrich and second by Gehl to Approve Dates for the future MMEU Board Meetings dates of 2022. Ally Ayes by Roll Call.

Motion by Andresen and seconded by Gehl to approve the claims as presented  
All Ayes by Roll Call

Budget discussions were held.

#### Manager's Reports

Matt Buck, Distribution Superintendent, stated the Platt Street project is going well. He also stated due to the supply chain issues, he is starting to see increase prices and companies delaying orders, have long lead times, and in some cases, stop taking orders on some items altogether.

Chris Krogman, General Manager, stated the last shipment of meters are in, and have a few orders out for extra – on hand meters in; and recently found out Elster/Honeywell will be having a 12% price increase on meters, mostly due to supply chain issues. Mr. Krogman noted the bills for November were delayed a few days due to processing and postal office longer transfer times.

#### Board Members' Reports

Board Member Megan Andresen stated she was contact by someone who lives about 4 miles away from Brad Deery Ford and their new lights shine in their windows. The person contacted Brad Deery Ford and was told that MMEU control them. Manager Krogman said while MMEU installs them and services them, Brad Deery Ford technically rents them from MMEU, and MMEU will look into to see the lights can moved or turn down to change it.

Motion by Andresen and Gehl seconded by to adjourn the meeting at 4::56 p.m.

Jan Kahler, Chairperson

ATTEST:

Megan Andresen, Secretary